

# Montville Yurts/White Elk Events Hire Agreement

Please fill in the form with as much information as possible:

Your Name:

Type of Event:

Event Date/Time:

Number of guests attending?

Event Address:

Event Phone:

Wet weather plan (back up plan if it is an outside event).

Please provide details:

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Distance from parking to place of set up:

If our vehicles are unable to park within 15m of the yurt site an additional labour fee may apply for transporting equipment to the site. Getting bogged. If there is a risk of getting bogged we may refuse to complete the hire. If you are unsure about the site, just ask. Access for all our structures and equipment at Festivals must be provided, this means appropriate tickets, wristbands or other forms of authorisation must be provided free of charge.

## DELIVERY COLLECTION AND SETUP

Who can we contact on the day of event?

Phone number:

Back up contact number:

Do you have other equipment coming? Y / N

Suppliers name and contact:

When will it be delivered?

Collected?

## **DAMAIGE WAVER**

A Damage Waiver is payable by the Hirer to cover all costs associated with normal wear and tear to Products and any accidental damage to a particular Product, provided that the replacement cost and/or cost of repairs to any Product which was damaged does not exceed 10% of the hiring fee for the particular Product.

The damage waiver does not apply to or cover any other damage to or loss of Equipment including, without limitation:

- (a) damage resulting from overloading, misuse, abuse
- (b) damage or loss due to disappearance of the Equipment;
- (c) damage caused by the use or operation of Equipment in contravention of any of these Terms;
- (d) damage to, or loss of, the Equipment from any unknown cause.

I, the hirer(s) have read and unconditionally accept the above terms and conditions of hire, and sign with full understanding of the hire agreement I am entering into

Print and sign your name here:

\_\_\_\_\_

Date

\_\_\_\_\_

## **Payment**

50% deposit secures your booking. The balance is due 14 days before your event unless previous arrangements have been made in writing. Deposits can be made directly by transfer into our bank account. All bank deposits require your Surname to appear as the reference. Failure to pay the balance may result in extra costs, including legal costs and interest on money owed.

Booking deposit to be made via bank deposit –  
ACCOUNT

Montville Yurts

BSB: **304-123**

Account Number: **0626040**

## **Cancellation Policy**

100% of the deposit shall be forfeited if cancelled less than 30 days before your event unless previous arrangements have been made in writing. In the case of a cancellation less than 30 days before your event, a portion (depending on circumstances at the time) of the 50% deposit may be allocated as a deposit, or part deposit, on your future event. One quarter of the deposit shall be forfeited if cancelled more than 60 days before your event. Half of the deposit shall be forfeited if cancelled less than 60 days but more than 30 days before your event.

## **Lighting**

All lights used under the yurts must be rated no more than 24 voltage. High heat lighting can burn the yurt skins, please check with your stylist of hire co about the lights intended for use.

## **Cooking**

No cooking is to be conducted in the yurts. Oily deposits and smoke stain the skins. Exceptions can be made if a fat catcher is set up over the cooking area - in the form of an absorbent tarp.

## **Heaters**

Gas heaters can be used inside the yurt as long as a 2 metre clearance is provided between the top of the heater and the yurt skins (roofs).

## **Fires**

Open fires are not permitted within a minimum of 5m of the yurts as smoke and ash damages the white roof skins. If live embers burn any part of the yurt than you will be liable for the cost of replacement or repair.

## **Decoration**

All decorations, lights, tables, chairs, cable ties, rugs, mats, leads, equipment, anything added by you and/or your associates, to or within our structures, must be removed by the agreed pack-down time and a space of 2m cleared around each of the structures as much as is reasonably possible. Clamps are not to be used on the bamboo unless with previous consultation and consent has been given. We request you do not remove the equipment or any part thereof from the position of its installation without the consent of Montville Yurts.

## **Damage**

You are responsible for our structures and equipment once they are assembled until we or our allotted representatives begin disassembly and you agree to pay for any damage or loss from irresponsible or inappropriate use, misuse, abuse, etc. You are not liable for damage caused by acts of nature, ie, wind, rain, hail, etc. Montville Yurts take no responsibility for any damage to the site or property where your event is, that may occur from the normal supply, assembly and disassembly of our structures, and associated activities.

## **Rain**

All our furniture and decor items must be moved undercover. Cushions, throw rugs, and furniture MUST NOT be left outside overnight if the hirer agrees for the times to be collected the following day, after the party the items must be stored in a clean, dry undercover location. If for any reason items need to be restyled due to weather or other unforeseen events – we reserve the right to charge a fee for extra styling/time

## **Flooring**

The Hirer shall solely be responsible to ensure that the site is cleared and ready for the installation of our woven matting flooring. We reserve the right to refuse installing of flooring if the site contains pet poo or is extremely muddy.

## **Underground Services**

It is your responsibility when contracting Montville Yurts to ensure that any underground services are avoided. There are serious risks if a metal stake is put through a gas, water or electrical cable so don't take this task lightly. That said, it isn't difficult. Your first step for households should be to call 'Dial-Before-You-Dig' on 1100 and request maps be sent to you. You could also visit [www.dialbeforeyoudig.com.au](http://www.dialbeforeyoudig.com.au) for more information about their services. Cable Locators can be used as an alternative.

## **Parks & Public Spaces**

South East Queensland has many outdoor venues where you can hold an event, wedding or ceremony. If you wish to hold an event in a public space you will need a permit from Council. You can contact your local Council customer service centre and staff will check if the location is free and make a tentative booking for you. You should always submit your application before announcing your event.

## **High Winds**

The yurts have an engineers wind speed rating to 70k/hr and should be evacuated in wind speeds exceeding 50k/h.

Under extreme conditions (e.g wind gusts over 70 km/h, gail force storms, heavy rains) we cannot guarantee that our yurts will remain weather proof.

**Under no circumstances are the costs for hire refundable due to unforeseeable conditions. Montville Yurts retains the right to cancel a booking due to inclement weather when it is unsafe or unreasonable for employees to work because of severe weather conditions.**